



Information Book 2018

Reviewed February 2018

"Learning is our treasure to value and share for life."

**RESPECT, EMPATHY, PERSEVERANCE,
INTEGRITY, AIM HIGH**

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WELCOME

Welcome to South Makirikiri School. I'm excited to join the South Makirikiri leadership team this year. We have a fantastic team of teachers and support staff for 2018 with a healthy combination of teachers with South Mak experience along with new teachers from different schools and backgrounds.

2018 is planned to be another big exciting year. We are continuing a range of innovative programmes for our students as well as focusing on the core skills of Literacy and Numeracy, with an emphasis on Outdoor Education.

South Makirikiri is a positive and proactive learning environment. We are constantly exploring new initiatives in education and keep ourselves at the forefront of developments.

We welcome current and prospective parents to call in at any stage to discuss their child's education. We strongly believe a positive and firm partnership between **school, parent, students** and **community** is vital to our success. This strong partnership has been influential in the major developments that have taken over the last few years.

I thank you for choosing South Makirikiri school to educate your child/ren and we look forward to developing a positive relationships with your family throughout the year.

Greg Allan,
Principal



HISTORY

South Makirikiri School has a rich and strong history. Makirikiri means stoney creek in Maori and is represented by a creek that originally flowed through the area. This creek was home to four taniwhas and three trolls.

South Makirikiri School has been around since at least 1873. School history prior to this is rather vague. It is likely though that children commenced being taught here in 1859 - 1860 when it was a private school known as Upper Rangitikei School.

Local farmers cleared the land and built the school. Many of these descendants still farm the area and have children attending the school today.

Combined community support has been instrumental in the success of the school. This support has seen the development of tree planting programmes, carpark, field clearing, adventure playgrounds, the development of an Arts, Media and Technology Centre, the resealing of our tennis courts and most recently, the development of our brand new Library and Break Out Space.

Our school takes into account our rich and strong history when planning for an exciting and fun future for our students.



SCHOOL VISION

Our school is proud of our vision. This was created in 2004 after extensive community development and has now been embedded into our teaching and learning. It has been reviewed early this year and it was decided it is as relevant to our students today as it was back in 2004.

Respect, Empathy, Perseverance, Integrity and Aim High are the core values of focus.

Our school characters, Mac and Macy, are used to further enhance these focuses.

“Learning is our TREASURE to SEEK and SHARE for life.”

OUR PHILOSOPHY...

All students will treasure, seek and share learning, in an environment that empowers them to reach their full potential whilst demonstrating our core school values.

At South Mak we strive for students to...

- **Recognise and pursue their talents**
- **Be reflective and valuable contributors to the community**
- **Have strengths in Literacy and Numeracy**
- **Be active seekers, users and creators of knowledge**
- **Have an awareness and appreciation of their environment**

2018 TERM DATES

Term One	Wednesday 31st January	Friday 13th April
Term Two	Monday 30th April	Friday 6th July
Term Three	Monday 23rd July	Friday 28th September
Term Four	Monday 15th October	Friday 14th December

STAFFING ORGANISATION

Greg Allan	Principal	
Matt Bell	Deputy Principal, Teacher - Year 7/8:	Room 7
Julie Rowe	Team Leader, Teacher - Year 1/2:	Room 2
Sharyn Drylie	Teacher - Year 3:	Room 3
Emma Christensen	Teacher - Year 3/4:	Room 4
Kimberly Kelly	Teacher - Year 4/5:	Room 5
Craig Beer	Teacher - Year 6/7:	Room 6
Anna-Louise Maas	SENCO/ ORRs and Co Teacher	Room 7
Support Staff		
Janeen Lampp	Office Manager	
Robyn Hodgson	Teacher Aide & Cleaner	
Clancy Hodgson	Teacher Aide & Caretaker	
Coral Sleator	Teacher Aide	
Cynthia Wing	Librarian/Teacher Aide	

SCHOOL HOURS

The school day operates from 8.30am - 2.30pm. Morning break is at 10.30am - 10.50am with a lunch break from 12.30pm - 1.30pm. Janeen Lampp is available in the office from 8.15am - 3pm Monday to Thursday.

Our Board plays a crucial role in the governance of our school. Elections are held every three years. Notification of Board meetings will be made through the newsletter. Meetings are open to the public.

BOARD OF TRUSTEES

Rachel Cunliffe	Board Chair/Curriculum
Carla Hoch	Policy
Stu Taylor	Health & Safety
Hayden Trotter	Finance
Bill Jamieson	Property
Erana Kaa	Co-opted member
Greg Allan	Principal
Craig Beer	Staff Representative

FRIENDS OF THE SCHOOL

The Friends of the School committee work extremely hard and contribute a high level of funding towards the operation of the school with projects that directly benefit the students and their learning.

We welcome any new parents wishing to join the Friends of the School. For further information please contact Jodi Jamieson (Chairperson): 063220134.



GENERAL INFORMATION

Administering Medicine

If you require us to administer medicine, parents need to complete the relevant form available at the office. We must know of any conditions, including Asthma that may affect your child throughout the course of the school day. We can only operate on information that we know about.

Assemblies

Assemblies take place on Friday afternoons at 2pm. Parents will be informed in the newsletter when assemblies are taking place. Assemblies are usually held every two weeks. Parents are welcome to join us. Each week there is a range of sharing opportunities as well as Class Act Awards.

Assemblies for new students

When your child starts at South Mak they will be welcomed officially at the assembly of the week they begin at school. At this assembly New Entrants, those students beginning at a school for the very first time, will be presented with a certificate and welcome book from the school. All other students will receive a certificate.

Awards / Certificates

Presented at assembly. These recognise students for a range of achievements or for displaying our school Stepping Stones to Learning. A range of Sports Awards are presented over the year.

Bus Run

We are served by two bus runs. Transit on behalf of the Ministry of Education operate two runs. One bus run travels out from Marton in the mornings and picks up children in the Santoft / Marton Golf Club area. The other run is based North of South Makirikiri School. For further details please contact the school office.

Education Outside the Classroom (EOTC)

Throughout the year students are exposed to a range of learning opportunities outside the classroom. These experiences develop Key Competencies. The Board ensures that all activities comply fully with Ministry of Education guidelines for EOTC safety.

Fonterra Milk in Schools Programme

Our school is a participant in the Fonterra Milk in Schools Programme. Each day your child will be provided with a carton of milk. If you do not want your child involved in this programme please inform your child's classroom teacher, in writing.

Hazard Form

In accordance with our Health and Safety policy, a Hazard Identification form can be obtained from the office if you see something in the school environment that you are concerned about. Remember, we are all responsible for ensuring our children learn in a safe environment,

Internet Safety

We are an Information Technology enriched school with a clear and strong philosophy on the benefits of using Internet and Electronic Communications to improve student learning. Children have access to the internet during class using a range of laptops. We do not believe students require cell phones as part of their everyday instruction, however, realise that from time to time they may need to come to school as a safety measure for contacting parents. The Board has clear responsible policy statements on Internet and Electronic Communications.

Library and Library Books

All students are required to have a book bag to ensure readers and books are kept in a tidy state. We have a well resourced mobile library which students can borrow from. Students visit the library once a week to have a new book issued and learn a range of information skills.

Lost Property

Lost property is collected. At Enviro Assembly on Fridays, all lost property is displayed and any unnamed items not claimed are given to the Opportunity Shop. Please ensure your child's clothing items are named.

Lunches

Students learn best when they eat nutritious food. While we all enjoy the odd treat we encourage students to eat wholesome and nutritious food and to drink water. Students also have a brain food snack at 9.30am. The following items are acceptable brain food: fruit, vegetables, raisins, nuts and plain popcorn. Brain food helps stimulate the brain for learning. Opportunities for bought lunches are available during the year and organised by our hardworking Friends of the School. The current research into child eating habits and obesity is frightening. Please provide your child with a healthy lunch.

Newsletters

We send a newsletter out each week. This is the best way to keep informed of upcoming events in the school. Please contact the office if you don't receive one. This is distributed each Wednesday to the eldest child in each family. A PDF of the newsletter is available on the school website. You can subscribe to receive a newsletter directly to your email via the website as well.

Office Drop Box

There is a red box on the counter in the office where money/forms can be dropped into. Please ensure that if you are dropping off money, it is in a named envelope and what the money is for. A supply of envelopes is beside the box if needed.

Parent Helpers

We are always extremely grateful to parents who are able to assist in a range of areas around the school (e.g classroom activities, sports teams and transport). Please see your child's classroom teacher if you are willing to help,

Policies and Complaints Procedure

School policies are constantly being reviewed and updated. Policies can be viewed at the school office during office hours. In the event that you should have a concern/complaint there is a written procedure available at the office which is to be followed. A concern should be raised directly with the party concerned. If not resolved, the concern becomes a complaint and is formalised in writing and submitted to the Principal.

Reporting on Students' Progress

This is an area that we are constantly reviewing. Parents are encouraged to attend Learning Conversations on their child's achievement and progress and a formal written report is sent out at the end of each year. Please be aware that with changes to Ministry of Education reporting on student achievement will change in 2018. If you would like more information about reporting on achievement please make an appointment to see the Principal.

As a parent however, if you have any concerns throughout the year please do not wait for these opportunities, call in and see us straight away.

School Carpark

All children must either be escorted from the carpark to the buildings via the pedestrian crossing or dropped off at the loading zone. Only use the Makirikiri Road entrance if you are travelling from Marton down Makirikiri Road, all other directions must use the Union Line entrance.

School Donations

These are set at \$140 per student per year. As students start throughout the year this will be adjusted accordingly. Families of three or more will pay \$300 per year. This donation assists us in providing the best learning opportunities for your children.

Stationery

Stationery lists are handed out at the end of the previous year. We recommend that exercise books are covered for protection.

Student Attendance

We expect students to be at school every day. There are clearly times when this is not possible. Please contact the school if your child is going to be absent.

Sports Uniforms

The school supplies all sports uniforms for all official school teams. There will usually be a levy charged for this. Parents and students are responsible for the care and maintenance of these and damages and losses will be charged at the replacement cost.

Sunhats

Sunhats are compulsory for Terms 1 and 4. They are available from the school office at a cost of \$15 per hat.

Swimming

Students receive swimming education utilising the facilities at the SwimShed in Marton. This year students will have approximately 9 lessons at the pool. Our school swimming sports are in Term One.

Technology

Our Board of Trustees has made an extensive investment in technology for our students. Students in Years 5-7 enjoy a 1:1 device per student ratio. Students in Year 8 are assigned their own MacBook Air.

All other classrooms have a mixture of 10 iPads and 8-10 MacBooks.

Our students use technology for a variety of learning purposes all of which enhance their learning at school. If you would like more information regarding the use of iPads in school please see the classroom teachers.

Working Bees

From time to time working bees are held to assist with property projects around the school. Assisting with these working bees really benefits our school and also enables us to further develop the wonderful sense of community.

We welcome you to South Makirikiri School and look forward to you being part of our community.

Regards

Greg Allan
gallan@southmak.school.nz



ENROLMENT INFORMATION

To avoid overcrowding and to meet Ministry requirements, the school is required to have an enrolment scheme in place.

Details:

All students who live within the home zone described below and shown on the attached map shall be entitled to enrol at the school.

- Waimutu Road to, but not including, Turakina Road including side roads.
- Fern Flats Road to, but not including, Bryces Line.
- Wanganui Road from

Neumans Line to Ardshiel, including Gower Road but not including

- Bruce Road.
- Henderson Line from

Williamson Line to

Neumans Line. •Makirikiri Road from

SH3 to Pukepapa Road

and all side roads. •Pukepapa Road from

Makirikiri Road to SH3 including Pukepapa Extension including

- Whale Line and Kilkern Road.
- SH3 from Pukepapa Road to Greenbank and all side roads.
- Santoft Road including Duncan Road, Beamish Road and Knottingly Road.

OUT OF ZONE ENROLMENTS

Each year the Board will determine the number of places, which are likely to be available in the following year for the enrolment of students who live outside the home zone. The board will publish this information by notice in a daily or community newspaper circulating in the area served by the school. The notice will indicate how applications are to be made and will specify a date by which all applications must be received.

